**CARLOW COUNTY COUNCIL**

**APPLICATION TO ERECT SIGNS ON PUBLIC ROADS**

**NAME OF APPLICANT**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ADDRESS**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TELEPHONE NO.** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **MOBILE NO** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**E-MAIL ADDRESS** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PURPOSE OF PROPOSED SIGN** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DATE(S) OF THE EVENT:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PROPOSED LOCATION(S) OF SIGN(S)**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

THE FOLLOWING DOCUMENTATION MUST BE SUBMITTED TOGETHER

WITH COMPLETED APPLICATION FORM:-

• Drawing or Photo clearly showing size, shape, colour’s to be used on the sign

•Approximate Height of sign above ground level

• Fixing’s of sign (pole, wall, wooden stakes etc.)

Completed Application Form together with relevant documentation should be

Returned to the Environment Department, Carlow County Council, The Assembly Rooms, Cox’s Lane, Carlow R93 X3T5 or emailed to environment@carlowcoco.ie 059 9136222 -

**Temporary Signage Policy**

Temporary signage for non-profit-making societies on the public road network.

Application shall be made to the Carlow Local Authorities and shall include the completed application form, and a site location drawing.

 Ideally applications must be made at least **three weeks** prior to the proposed erection of the signage however short notice applications may be considered.

Each licence shall be **issued in writing by the local authority** and shall be subject to conditions particularly regarding road safety.

The maximum sign size permissible is 1.2 square metres. All signs and fixings must be removed within 7 days of the event completion.

The following types of events can be licensed by the local authority namely, Cultural, Community based, Sporting, Educational, Religious, Funfair, Social, Recreational, Circus, Entertainment

Signs are **not** permissible as follows:

* within 15m of the entry of ext to a roundabout or junction including on the roundabout centre island itself
* on road regulatory signs
* causing interfere with sight distance from any junction/entrance from a property
* on motorways including overbridges, interchanges, on/off ramps or lands adjoining mainline motorway routes

Note: - Permission may be required from statutory agencies such ESB or Eircom for erection of posters on there property.

**Approved By**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Environment Department,**

 **Carlow County Council**